

Kentucky Valley Educational Cooperative  
 Adult Education Program  
**Student Separation Form**

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Student Name: \_\_\_\_\_ S.S. #: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_ Total Hours: \_\_\_\_\_

**Progress Separation Code**

(Check One)

- \_\_\_\_\_ 01 Completed Level Enrolled or Reached Goal and Left
- \_\_\_\_\_ 02 Progressing in Enrollment Level
- \_\_\_\_\_ 03 Progressed Beyond Enrollment Level
- \_\_\_\_\_ 04 Separated Before Completing Level or Reaching Goal

Date Reached	Code	Achievements
	01	Earn a GED/High School Diploma/Alternative Diploma
	04	Enter Post-Secondary Education/Training
	05	Enter Military
	06	Gain Employment
	07	Enter Other Training Program (non post-secondary)
	19	Register to Vote or Voted
	24	Receive US Citizenship
	26	Be Removed from Public Assistance
	27	Obtain Job Advancement
	28	Job Retention
	30	Complete Beginning Literacy (0 – 1.9)
	31	Complete Beginning ABE (2.0 –5.9)
	32	Complete Intermediate ABE (6.0 –8.9)
	33	Complete Advanced ABE (9.0 – 11.9)
	34	Complete Beginning Literacy ESL
	35	Complete Beginning ESL
	36	Complete Intermediate ESL
	37	Complete Advanced ESL
	97	WIN
	98	PLATO
	40	Other / Completed JRA activities

**Program Exit Reason**

(Check the Main Reason the Student Exited)

- \_\_\_\_\_ 01 Lack of Interest
- \_\_\_\_\_ 02 Entered Employment
- \_\_\_\_\_ 03 Child Care
- \_\_\_\_\_ 04 Illness/Incapacity
- \_\_\_\_\_ 05 Family Problems
- \_\_\_\_\_ 06 Transportation Problems
- \_\_\_\_\_ 07 Location of Class
- \_\_\_\_\_ 08 Changed Address/Moved
- \_\_\_\_\_ 09 Time of Class/Program
- \_\_\_\_\_ 10 Other Known Reasons
- \_\_\_\_\_ 11 Cannot Locate or Contact
- \_\_\_\_\_ 12 Completed Objective